

BOOKING FORM: Casa Lily- OSTUNI

To confirm your reservation please read and complete this booking form and return by post.

Contact Name: - to whom all correspondence will be sent.

Name:

Address:

.....

.....

Telephone

(day).....(Night).....

Mobile

Other guests - subject to approval - please contact us.

1.....

2.....

Arrive on.....1.00pm.....20....

.....

Depart on.....10.00am.....20....

.....

For change over purposes arrivals must be after 1.00pm and departures before 11.00am.

Alternative arrival and departure times strictly by prior arrangement. We will accommodate where we can. Early occupation or late departure without consent will be subject to one extra days rental which will be deducted from the security deposit.

Any unauthorised occupancy by more people than the number listed on the reservation form will be subject to the loss of the security deposit and the immediate termination of the rental agreement

GENERAL TERMS AND CONDITIONS

- No pets allowed
- A security deposit of £100.00 will be required by cheque/cash. The deposit will be used to cover breakages, losses and damage. (Minor mishaps of broken glass/crockery will not incur a charge, but we would appreciate a close replacement).
- The deposit will be refunded to you when our agents have checked the property and you have returned the keys to us.

- If damage or loss exceeds £100.00 we reserve the right to recover the excess and may exercise our legal options.

CANCELLATIONS

Any cancellation of a booking by the client must be in writing and is subject to the following cancellation charges:

- More than 10 weeks before arrival - deposit only.
 - Between 8 and 10 weeks before arrival - 50% of rental cost.
 - Less than 8 weeks before arrival - 100% of rental cost.
- Subject to proof of extenuating circumstances, consideration will be given to a lower cancellation charge.

CHILDREN

- Children must be supervised at all times.
- No responsibility can be taken for any equipment failure in the home no matter how it occurred.
- In the event of a problem the client should contact the owner/agent who will do everything within reason to rectify the problem.
- The property owners do not accept responsibility for any damaged, misplaced or lost property which guests take to the home.
- We do not take responsibility for acts/omissions over which we have no control. These include car hire companies, airlines, airport transfers, and excursions.
- All information regarding the property is considered to be an accurate description. We do not accept any liability for any information that changes due to circumstances beyond our control.
- A deposit of 20% of the total cost is required to confirm your reservation
- Payment in any other currency the GBP will be subject to a £10.00 handling charge.
- The balance to be received by ourselves at least 42 days prior to arrival.
- Keys and directions to the property will be sent by registered post.
- We do not charge extra for cleaning (as some owners do) so we respectfully ask our agents that our holiday home is left as it is found.

• I have read and understood the above terms and conditions of this rental agreement, by signing below I agree to abide by them fully.

Signature:Date

Print Name.....

• I enclose a cheque for £..... Date:

• A £20 fee will be charged for any "returned" cheques.

• Any rentals agreed for less than one week will incur an additional fee of £55.00

I HAVE READ AND UNDERSTOOD THE ABOVE TERMS AND CONDITIONS OF THIS RENTAL AGREEMENT. BY SIGNING BELOW MY PARTY AND I AGREE TO ABIDE BY THEM.

PLEASE SIGN AND RETURN TO

Trevor Williams 56 Greenlands Avenue, Redditch, Worcestershire, B98 7QA

*** Please make cheques payable to:**

T.Williams

INFORMATION SHEET

We don't want to list a lot of rules but we would be grateful if the following points could be noted:

CLEANING

We do not charge extra for a final clean (as some owners do) so we would appreciate it if you could ensure the apartment is left in a clean and tidy condition so our friend who 'cleans' for us has only to put the 'finishing touches' for the next guests.

BREAKAGES

If crockery or glasses get broken, don't worry but we would appreciate it if you could replace any such mishaps with something similar from the local kitchen shop or supermarket.

You are welcome to use any of our personal items – hairdryer, DVD's, etc.

ESSENTIALS

Tea, coffee, sugar, condiments, washing powder etc will be left for your use. Please replace anything running low for the next visitors. This has worked very well so far. Please also empty the fridge on vacating.

BED LINEN

All bed linen is provided.

TOWELS ARE FOR USE IN THE APARTMENT

If you use the terrace furniture please could you cover it up if it looks like rain and cover it up when you vacate the house.

The air conditioning is for use only if you have pre-paid, and will be supplied with the controls; please switch off if you are not in the house as this saves very expensive electricity.

IF THE POWER GOES OFF it will (probably) be due to 4/5 items on the go at the same time, (typically Italian!) the power switch is in the padlocked cupboard by the front door, just switch it back on, the key can be found hanging in the lounge by fuse box.

Should the gas not be on, then open the valves, found outside on the balcony

HOT WATER

There is a switch on the wall by the bathroom door, this is clearly marked and should be on when you arrive, if not just switch it on but, allow time for the water to heat up.

Please only put toilet paper down the toilet as the Italian pipes are similar to that of Greece – very narrow!

We have left an information pack in the house. More info is available from the Tourist Information Office. If you use our information leaflets please replace for the next guests.

We would prefer no smoking in the house.

Notes on Accommodation

We do not consider the house to be suitable for people with walking difficulties or very small children because of the stone stairs

EMERGENCIES

Our lovely friend Pauline is available should any problems arise.

Tel: 0039 0831 336290

We really hope you enjoy a fabulous time here. We feel very privileged to have a place here and never fail to be impressed by the friendliness of the locals and the fabulous restaurants around town.